



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed*

Peer Team is pleased to declare the

Thakur Panchanan Mahila Mahavidyalaya

Cooch Behar, affiliated to University of North Bengal, West Bengal as

Accredited

at the C⁺ level.

Date : September 16, 2004



Urash
Director

- This certification is valid for a period of Five years with effect from September 16, 2004
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C⁺ grade, 65-70-C⁺⁺ grade, 70-75- B grade, 75-80- B⁺ grade, 80-85-B⁺⁺ grade, 85-90- A grade, 90-95-A⁺ grade, 95-100-A⁺⁺ grade (upper limits exclusive)

Quality Profile

Name of the Institution : Thakur Panchanan Mahila Mahavidyalaya
Place : Cooch Behar, West Bengal

Criterion	Criterion Score (C _i)	Weightage (W _i)	Criterion X Weightage (C _i X W _i)
I. Curricular Aspects	65	10	650
II. Teaching-learning and Evaluation	59	40	2360
III. Research, Consultancy and Extension	50	05	250
IV. Infrastructure and Learning Resources	65	15	975
V. Student Support and Progression	60	10	600
VI. Organisation and Management	65	10	650
VII. Healthy Practices	55	10	550
		100	$\Sigma C_i W_i = 6035$

$$\text{Institutional Score} = \frac{\Sigma C_i W_i}{\Sigma W_i} = \frac{6035}{100} = 60.35$$

Handwritten Signature
Director

**DRAFT REPORT
ON
INSTITUTIONAL ACCREDITATION
OF**

Thakur Panchanan Mahila Mahavidyalaya

Magazine Road, P.O. + Dist. Cooch Behar

West Bengal

September 10 - 11, 2004

**National Assessment and Accreditation Council
Bangalore**

Draft Report on Institutional Accreditation of
Thakur Panchanan Mahila Mahavidyalaya,
Cooch Behar, West Bengal.

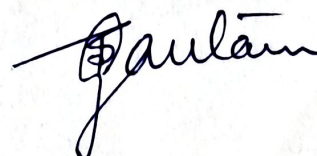
SECTION : I

Preamble

Thakur Panchanan Mahila Mahavidyalaya, Cooch Behar, West Bengal volunteered to be assessed by NAAC and submitted its Self Study Report to NAAC in April 2004. NAAC constituted a Peer Team consisting of Prof. S.P. Gautam, Vice-Chancellor, Rani Durgawati Vishwavidyalaya, Jabalpur as Chairman, Prof. D. Harinarayana, Director I/C School of Distance Education, Andhra University, Vishakhapatnam as Member Coordinator and Prof. Girish Sharma, Professor of Philosophy, Gauhati University, Guwahati, Assam as its member.

Thakur Panchanan Mahila Mahavidyalaya, Cooch Behar was established in September 1981 with the sole objective to spread education and awareness among the women folk of the area. This is the only college for women in the district. The major considerations of the institution are to provide education and equal opportunity to females. It is a Grant-in-Aid institution under private management affiliated to North Bengal University, Raja Rammohanpur in the district of Darjeeling. The college obtained UGC's recognition under section 2(f) and 12B in Dec. 1993.

The college is located in an urban setting with a campus area of 0.595 acres. Currently, the college is running one academic programmes viz; B.A. with honours and pass streams in the faculty of Arts. The number of departments in the college is six-English, Bengali, History, Philosophy, Political Science and Economics. The Centre for Study on Women Advancement is setup with a library to provide access to those studying women related problems and thereby help in women empowerment. It also undertakes surveys on women problems. The regular appointments to the teaching posts are made through West Bengal College Service



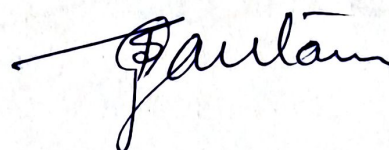
Commission as per rules of the State Government. The total strength of teaching staff is presently 17, out of which 6 are permanent and eleven are working as part-time teachers. The number of teachers with Ph.D. is two among permanent faculty and one among part time faculty. The college has 13 persons in the administrative staff and one in the technical staff. The total strength of students admitted in academic session 2003-04 was 626, who are all from the same state. The pass percentage during 2003-04 is 71. The unit cost of education is Rs. 6248/- inclusive of salary and Rs. 1546/- excluding salary for 2003-04. The College does not run any self-finance course. The temporal plan of college is annual. Various support services available in the college are Central library, Sports facilities, and a small canteen. The total number of books in the library is 7695. It also subscribes to five National Journals/periodicals. As the college is an undergraduate institution, there is no research/consultancy or publication activity. Few of the teachers of the college participated in seminars/conferences. The college has raised Rs. 10,95,000/- as donation from M.P.L.A.D. and Zilla Parishad recently.

The Peer Team visited the Institution on 10th and 11th September 2004. The Peer Team after analysing the Self Study Report, looking through the infra structural facilities and interacting with all the stake holders of the college would like to make the following observations on the identified criteria of assessment.

SECTION : II

CRITERION I: CURRICULAR ASPECTS:

The college follows curricula of North Bengal University. Additional Classes are held to create awareness on general health and environmental matters which serve the Institution's objective of service to the society. The range of programme options is limited to 6 courses with Health Awareness instruction provided additionally through the first year of the programme. The knowledge component is 100%.

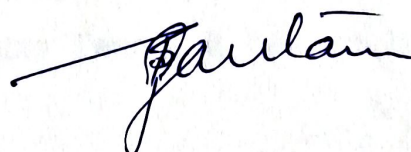


The curricula is reviewed and updated by the Board of Undergraduate studies of North Bengal University (N.B.U.) or as per rules of the university. B.A. (Hons.) in English is a recent addition. Teachers contribute to curricular design of the university by being members of Board of studies of N.B.U. and by offering suggestions on the proposed changes in the syllabus. Academic audit is to be done by the affiliating University, which is not marked. Health awareness programme is innovative, and is allotted 10 periods in a year. It helps students to inculcate in themselves awareness about their health. A booklet on awareness is also distributed to students. There is plan to introduce a course on women studies and the proposal is pending approval of N.B.U.

CRITERION : II : TEACHING, LEARNING AND EVALUATION:

Students are selected for admission through interviews and academic records. Unit tests and oral class tests help in effective learning process. The college provides remedial courses for academically disadvantaged students with financial support of the UGC. The advanced students are provided with necessary impetus for excelling in their spheres through Essay writing competitions and additional supply of books. Teachers prepare teaching plan through departmental meetings. The syllabi are unitized according to annual system of teaching. Teaching days of the college are 185. Ratio of fulltime teachers to part-time teachers is 6:11. Percentage of classes taught by full time faculty is 56. Evaluation methods are communicated to students through prospectus and notices.

The performance of students is monitored through unit test, oral class test, checking students' attendance and guardian meeting. Teachers are recruited through W.B. college service Commission. The college has been facing difficulties in running the Departments, because of the moratorium on creation of new posts by the Govt. However, part time teachers are recruited by G.B. and allowances are paid from the college fund. Six teachers have attended National Level Seminars. Workshop on the syllabus of Health Awareness Programme and seminar on Comparative Literature (Bengali Dept.) were organized during the period.



CRITERION III : RESEARCH, CONSULTANCY, AND EXTENSION:

Research is not a significant activity of the college. However, the Centre for Study on Women Advancement as a research centre offers study materials to those intending for doing research on Women. The college is not a recognized centre for the Ph.D. Two of the permanent teachers with Ph.D. are research guides also. There is an ongoing project on "The Progression of Outgoing Students to higher Study" by a teacher in collaboration with Alumni Association One each among part time faculty possess Ph. D. and M. Phil. The college has a designated person (additional duty) for extension services, which include Health and Hygiene Awareness, AIDS Awareness and Medical Camp. The college has links with Pachim Banga Biggyan Manch" (NGO) to carry out projects on Environmental and social awareness.

CRITERION : IV: INFRASTRUCTURE AND LEARNING RESOURCES:

The college has a master plan indicating the existing building and projected expansion in future. It maintains its infrastructure by using Funds from UGC, M.P. Local Area Development Fund, M.L.A. Local Fund etc. Development fee is collected from students for this purpose. The college ensures optimum utilization of its infrastructure renting out halls on request to various institutions on holidays. It encourages use of the academic facilities by external agencies for holding competitive examinations and admission test. Class rooms are used on Sundays for remedial classes. It is a Nodal Centre for examination works under NBU. Efforts are made to keep the campus beautiful and pollution free. One of the non-teaching staff members is provided with housing facility on the campus to supervise the maintenance work in the campus. The library is not interconnected with other libraries and there is no book bank facility. Lending of books and stock verification are being computerized. There are 7695 Books and 5 journals and periodicals in the library. The college has no computer centre of its own. But there are two computers, one in Principal's room and another in the library. It has infrastructure facilities for indoor games like Table Tennis. It has no hostel accommodation of its own.



CRITERION : V: STUDENT SUPPORT AND PROGRESSION:

71% of students passed at the University examinations and the dropout rate is around 22%. The college publishes its updated prospectus, which contains details of mission, admission, evaluation and extension services of the college. Financial aids to students are available from S.C./S.T. stipend, Merit cum Means scholarship, and Bidi Sramik Guardian Aid. Poor students are given fee concession. The college has no employment cell. But it has a plan to start career oriented courses. Few of the teachers to some extent participate in personal and academic counseling. The college has an Alumni Association started 6 months back and offered services (i) to help cataloguing the library books (ii) to join cultural programmes and sports and to collect information about the ex-students progression to higher study and employment. The recreational services include two indoor games, Audio visual facilities, Debate club and Cultural programmes.

CRITERION: VI: ORGANISATION AND MANAGEMENT:

The college has an internal co-ordinating and monitoring mechanism which include the G.B, Principal and Heads. There is a special committee for preparing the academic calendar.

The management financed computer training programme for non teaching staff. It has no internal audit mechanism. Loan facilities are available to the members (both teaching and non-teaching) from college fund, G.P.F. and Banks.

CRITERION : VII : HEALTHY PRACTICES:

The college follows healthy practices such as

- Ensuring effective teaching – learning process.
- Organisation of welfare activities under Health Awareness Programme.



- Promotion of all-round development of personality of learners.
- Achieving congenial atmosphere in the campus.
- Imparting value based education.

SECTION : III

OVERALL ANALYSIS:

The peer team after interacting with various stakeholders of the college feels that the college has made significant progress as a provider of higher education. It has provided the needed access to higher education in this part of the state. However, the peer team offers a few suggestions for further development of the college as noted below:-

- Vocational courses such as tourism, computer education, communicative English, nutrition and dietetics may be started as employment oriented courses and a course on women empowerment may help as enrichment and awareness course.
- A college hostel may be started with the help of funding agencies like UGC.
- The college library may be strengthened with the addition of latest books and introduction of modern facilities like Internet, Photocopier. Separate space for reading be provided for teachers in the library.
- Teachers may be encouraged to do research in analyzing and providing solutions to local problems, with emphasis on women.
- Teachers may be provided staff room, department wise, for better interaction and setting up of a separate departmental library will strengthen teaching-learning exercise.
- Teachers need to be encouraged to learn the required computer fundamentals to be used in teaching.



- Concerted efforts are needed in filling the vacant post in Political Science, and other departments like Philosophy need to be given additional teaching staff for providing quality education. Addition of more courses in the long run, particularly science stream, would create the needed climate for effective learning exercise.
- Games and sports facilities require to be strengthened for achieving fuller personality development of the students.
- N.S.S. may be introduced to strengthen social service orientation among students.

The Peer Team expresses its appreciation over the progress achieved under the guidance of the principal Dr. Digbijay De Sarkar with the support of teaching and non-teaching staff. The Peer Team wishes to place on record its thanks to the Principal, Management, Teaching and Non-teaching staff, Students, alumni and parents for their assistance and cooperation in carrying out the assessment exercise during its stay on 10th and 11th September 2004.

Members of the Peer Team


1. Prof. S. P. Gautam,
Chairperson


2. Prof. Girish Sharma
Member


3. Prof. D. Harinarayana
Member coordinator

I agree with the report


Dr. Digbijay De Sarkar
Principal

11/9/04
Thakur Panchanan Mahila Mahavidyala,
Cooch Behar.

Principal
T. P. M Mahavidyalaya
Cooch Behar.